
Exhibit 1 – Agency Summary Results Business Continuity

Below is the recap of the agency responses to those 8 questions located in the Business Continuity section of the 2012 ITGR.

1. Does your agency have a policy requiring an actionable plan for continuing agency mission essential functions during an emergency?

Responses:

Yes: 27 No: 11 Unknown: 2

2. Has your agency documented the processes that achieve its core Mission Essential Functions?

Responses:

Yes: 33 No: 5 Unknown: 2

3. Has your agency ranked and prioritized the criticality of those Mission Essential Functions?

Responses:

Yes: 30 No: 8 Unknown: 2

4. Has your agency identified the key personnel that are essential support to each of the critical business processes?

Responses:

Yes: 35 No: 4 Unknown: 1

5. Has your agency identified an alternate worksite or location to conduct business in the event your primary site is inaccessible?

Responses:

Yes: 30 No: 9 Unknown: 1

6. Is your agency documenting BC information using the enterprise BC and DR planning tool (LDRPS) offered by GTA:

Responses:

Yes: 15 No: 23 Unknown: 2

7. If you are NOT using the State's Enterprise BCP tool please identify where your BC and DR plans and procedures are located:

- 5 Commercial tool (provide name)
- 2 Custom developed tool (provide name)
- 15 MS Office or other productivity suite document (Word, Lotus, Excel, etc)
- 3 Hardcopy file (copy must be available upon request)
- 5 Ad-hoc or scramble plans

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8. Select one from the options below that best describes the state of your agency's emergency preparedness:
- 6 Fully documented and tested BC procedures
 - 8 Fully documented but NOT tested BC procedures
 - 1 5BCP in development using GTA BCP services and support
 - 6 BCP in development, independent of GTA BCP services and support
 - 4 Ad-hoc or scramble-plans or No formal BC procedures
 - 1 No Response